



**ORANGE COUNTY
ECONOMIC DEVELOPMENT
CORPORATION**

MINUTES

November 20, 2017

The Board of Directors of the Orange County Economic Development Corporation convened in a Regular Meeting at 3:00pm, Monday, November 20, 2017, Commissioners' Courtroom, 123 S. 6th Street, Orange, TX.

Members Present:

Commissioner Barry Burton, Pct. 2
Robbie Hood, City of Pinehurst
Judge Brint Carlton, Orange County
Jay Trahan, City of Orange
Ida Schossow, GOACC
Shawn Sparrow, The Houseman Companies

Members Absent:

Stan Mathews, Sabine River Authority
Jerry Jones, City of Bridge City
Dr. Stephen Patterson, Orangefield ISD
Daniel Moreaux, Moreaux Transportation Services
Dan Mohon, City of Pinehurst
Dr. Pauline Hargrove, LCMCISD
Mayor Cathy Nagel, City of Pine Forest
Mike Stelly, City of West Orange
Dr. Michael Shahan, Lamar State College Orange
Carl Thibodeaux, City of West Orange
Terri Gauthier, City of Bridge City

Others Present:

Jessica Hill, Executive Director
Christopher Leavins, Attorney
David Covey, Citizen

Official Notice of the meeting detailing the time, date, place and purpose (Agenda), was posted on the Orange County Economic Development Corporation website and Orange County Administration Building on November 16, 2017.

1. **Convene Meeting.** President Burton opened the meeting at 3:05 pm.
2. **Invocation, Pledge of Allegiance, Roll Call of Directors Present.** President Burton led the invocation. President Burton led the pledge, followed by the roll call by President Burton.
3. **Recognize Guests.**
The following guests were in attendance: David Covey
4. **Open the floor to members of the public or of the Board of Directors of the Governing authority for inquiries about a subject not listed on the Agenda.** Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific factual information, or existing policy, may be stated in response to an inquiry. Any Deliberation or decision about the subject of **the inquirer shall be limited to a proposal to place the subject on the Agenda** for a subsequent Regular or Special Board Meeting.

Vice President Hood thanked the County for its response to debris removal.
5. **Minutes for any previous Meeting(s).**

Minutes of the September meeting were reviewed. Member Carlton motioned to approve the minutes. Officer Hood seconded and the motion carried.
6. **Financial matters including:**

Director Hill presented the November financials. Most of the members have paid dues for the 2018 membership year. Those which have not paid have not indicated they will or will not renew at this time. Director Hill noted the County dues will be paid in installments throughout the year. Total revenues were reported as 85% of budget. On expenditures, three large purchases were recorded as budgeted. Total percentage of budget was 54%. Statement of activity reflected the allowance for grant funds and expenditures related to general marketing. Statement of Financial position reflects a total bank account of \$332420.14.

The transaction report was presented for a total payment amount of \$78,338.96. The majority of expenditures resulted from contractual payment to Retail Strategies. Officer Hood motioned to approve the financial report and bills for payment report. Member Trahan seconded, and the motion carried.
7. **Discussion and possible approval of a contract with Retail Strategies regarding retail consulting services.**

Director Hill outlined the contract and commented that legal counsel reviewed the contract with no objection. Member Trahan motioned to approve the contract. Member Carlton seconded the motion and it carried.

8. **Discussion and possible approval of a contract with GIS Planning Inc. regarding GIS planning services including hosting software.**

Director Hill outlined the contract and commented that legal counsel reviewed the contract with no objection. Officer Hood motioned to approve the contract. President Burton seconded the motion and it carried.

9. **Discussion and possible approval of a contract with Neon Cloud Productions regarding preparation of marketing video.**

Director Hill outlined the contract and commented that legal counsel reviewed the contract with no objection. Member Carlton motioned to approve the contract. Officer Hood seconded the motion and it carried.

10. **Executive Director's Regular Report**

Director Hill provided an update on the pipeline report including comments about Enterprise Products and the addition of Project Cardinal. Project Cardinal made a site visit on November 15th. Project Orange X has also been added to the pipeline and is considering Orange Crossing. Project Energy Terminal is a new project as well. Director Hill updated the Board on the progress of LaPoint Energy and future public announcements. Mrs. Hill provided information to the Board about the Harvey grants and status of funds disbursement. HOT Funds have also been qualified, and the proposed allocations were presented to the Board. During TEDC we had the opportunity to meet with the Chevron Philips Chemical Executives and thank them for their presence in Orange County as well as offer our support for future investment opportunities. Director Hill reminded the Board of the Economic Forecast Breakfast on January 17th and briefly discussed a legislative event in April, led by the Greater Beaumont Chamber of Commerce.

11. **Closed Meeting to Deliberate commercial or financial information that the Governmental Body has received from a business prospect that the Governmental Body seeks to have locate, stay, or expand in or near the territory of the Governmental Body and with which the Governmental Body is conducting economic development negotiations, or to Deliberate the offer of a financial or other incentive to such a business prospect, under Section 551.087 of the Act, regarding any current, confidential OCEDC Projects.**

No Action

12. **Discussion and possible action resulting from Closed Meeting under Agenda Item No. 11.**

No Action

13. **Discussion and possible setting of date, time and place of any presently anticipated Special Meeting to be held prior to the next Regular Meeting.**

No Action

14. **Discussion and possible action regarding possible changes to the date, time and/or place of one or more particular Regular Session(s) if any of such factors are presently anticipated to be changed from standard Board Policy.**

The date of January 8th in Commissioners' Court at 10:00 am was recommended. Member Carlton motioned to approve. Officer Hood seconded and the motioned carried.

15. **Adjourn Meeting.**

Member Carlton motioned to adjourn. Member Trahan seconded. Motion carried.

Meeting was adjourned at 3:42 pm.

ORANGE COUNTY ECONOMIC DEVELOPMENT CORPORATION
