



**ORANGE COUNTY
ECONOMIC DEVELOPMENT
CORPORATION**

MINUTES

July 10, 2017

The Board of Directors of the Orange County Economic Development Corporation convened in a Regular Meeting at 3:00pm, Monday, July 10, 2017, Orange County Airport.

Members Present:

Mayor Cathy Nagel, City of Pine Forest
Mike Stelly, City of West Orange
Judge Brint Carlton, Orange County
Jay Trahan, City of Orange
Shawn Sparrow, The Houseman Companies
Commissioner Barry Burton, Pct. 2
Robbie Hood, City of Pinehurst
Dan Mohon, City of Pinehurst
Keith Wallace, Port of Orange
Ida Schossow, GOACC
Dr. Michael Shahan, Lamar State College Orange

Members Absent:

Stan Mathews, Sabine River Authority
Gene Bouillion, Port of Orange
Jerry Jones, City of Bridge City
Dr. Stephen Patterson, Orangefield ISD
Daniel Moreaux, Moreaux Transportation Services
Terri Gauthier, City of Bridge City
Carl Thibodeaux, City of West Orange
Mike Kunst, City of Vidor

Others Present:

Jessica Hill, Executive Director
Christopher Leavins, Attorney

Official Notice of the meeting detailing the time, date, place and purpose (Agenda), was posted on the Orange County Economic Development Corporation website and Orange County Administration Building on July 5, 2017.

1. **Convene Meeting.** President Carlton opened the meeting at 3:05 pm.
2. **Invocation, Pledge of Allegiance, Roll Call of Directors Present.** Member Mohon led the invocation. Officer Hood led the pledge, followed by the roll call by President Carlton.
3. **Recognize Guests.**
The following guests were in attendance: Zach Johnson, Office of Representative Dade Phelan.
4. **Open the floor to members of the public or of the Board of Directors of the Governing authority for inquiries about a subject not listed on the Agenda.** Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific factual information, or existing policy, may be stated in response to an inquiry. Any Deliberation or decision about the subject of **the inquirer shall be limited to a proposal to place the subject on the Agenda** for a subsequent Regular or Special Board Meeting.

Ida Schossow, President of the Greater Orange Chamber of Commerce announced the Bassmaster Elite Tournament will return April 6-9. Officer Hood thanked the Board for supporting the reopening of Wienerschnitzel and reported on the demolished Video Paradise. Condolences were expressed for the passing of Judge Scales.

5. **Minutes for any previous Meeting(s).**

Minutes of the May meeting were reviewed. Officer Hood motioned to approve the minutes. Officer Burton seconded and the motion carried.

6. **Financial matters including:**

Director Hill presented the July financial report for the quarters. She reported no significant change to the year to date budgeted revenues. Revenues are performing as budgeted. On the expense side, travel, dues/membership, legal and general marketing were over budget. Mrs. Hill reminded the Board the most notable overage was in general marketing and allies development due to the previously approved expenditure for Site Location Partnership. Leased personnel was also over budget due to the late request for payment from Orange County. Revenues were reported to be 93% of the budgeted amount YTD and expenditures were 80% of the total YTD. The statement of financial position showed no significant change or concern and reflected \$78,351.22 including \$54,000 from retained earnings. No liabilities are carried as bills are paid as received.

Director Hill presented the bills for payment and expenses through July 10, 2017.

Member Hood motioned to approve the financial report. Member Mohon seconded and the motion carried.

7. Discussion and possible action regarding Proposed 2017-2018 Budget.

Director Hill gave a detailed report about the proposed budget including comments received from board members as well as an analysis of previous EDC expenditures. There was discussion about the revenue and membership dues structure accounting for \$188,411.50. Proposed expenditures total \$587,990.00. Mrs. Hill continued her presentation with a powerpoint detailing some of the specific line items in the budget. Dialogue continued regarding the revenues achieved by increasing dues and membership renewals. Additionally, expenditures were reduced by eliminating land acquisition and support personnel.

The Board requested notice be sent to each of the members indicating the possible increase in membership dues. No action was taken.

8. Discussion and possible action regarding OCEDC membership and dues structure related to the 2017-2018 Proposed Budget.

No Action

9. Discussion and possible action regarding a Memorandum of Understanding with the Southeast Texas Economic Development Foundation's Regional Economic Development Initiative.

Motion was made by Member Stelly to accept the memorandum and seconded by Officer Hood. Motion carried.

10. Executive Director's Regular Report.

Director Hill provided the pipeline report with updates to ongoing projects. She also provided a copy of the strategic initiatives and a report from Site Location Partnership regarding the prospect list they've provided through conference attendance. Mrs. Hill also provided the letter of support for the Montgomery Power Station and the engagement letter with Germer. She updated the group on Orange County's efforts related to BP Restore.

Member Stelly motioned to approve the report. Member Wallace seconded and the motion carried.

11. Closed Meeting to Deliberate commercial or financial information that the Governmental Body has received from a business prospect that the Governmental Body seeks to have locate, stay, or expand in or near the territory of the Governmental Body and with which the Governmental Body

is conducting economic development negotiations, or to Deliberate the offer of a financial or other incentive to such a business prospect, under Section 551.087 of the Act, regarding any current, confidential OCEDC Projects.

No Action

12. **Report by Corporation's Attorney on matters not otherwise included in the Agenda.**

No Action

13. **Set date, time and place of any presently anticipated Special Meeting to be held prior to the next Regular Meeting.**

A special meeting will be held in August prior to the September meeting date to review the amended budget.

14. **Specify changes to the date, time and/or place of one or more particular Regular Session(s) if any of such factors are presently anticipated to be changed from standard Board Policy.**

No Action

15. **Adjourn Meeting.**

Member Stelly motioned to adjourn. Member Wallace seconded. Motion carried.

Meeting was adjourned at 4:31 pm.

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