



**ORANGE COUNTY  
ECONOMIC DEVELOPMENT  
CORPORATION**

**MINUTES**

**November 14, 2016**

The Board of Directors of the Orange County Economic Development Corporation convened in a Regular Meeting at 3:00pm, Monday, November 14, 2016

Members Present:

Robbie Hood, City of Pinehurst  
Dan Mohon, City of Pinehurst  
Mayor Cathy Nagel, City of Pine Forest  
Carl Thibodeaux, City of West Orange  
Mike Stelly, City of West Orange  
Judge Brint Carlton, Orange County  
Dr. Stephen Patterson, Orangefield ISD  
Dr. Michael Shahan, Lamar State College Orange  
Jay Trahan, City of Orange  
Shawn Sparrow, The Houseman Companies

Members Absent:

Commissioner Barry Burton, Pct. 2  
Mike Kunst, City of Vidor  
Gene Bouillion, Port of Orange  
Jerry Jones, City of Bridge City  
Keith Wallace, Port of Orange  
Stan Mathews, Sabine River Authority  
Mike Kunst, City of Vidor

Others Present:

Alan Sanders, Attorney  
Jessica Hill, Executive Director  
Mike Parish, SP Family Limited Partnership  
Dale Parish, SP Family Limited Partnership

Official Notice of the meeting detailing the time, date, place and purpose (Agenda), was posted in the Orange County Court house and Orange County Administration Building on November 10, 2016.

1. **Convene Meeting.** President Carlton opened the meeting at 3:04pm.
2. **Invocation, Pledge of Allegiance, Roll Call of Directors Present.** Member Mohon led the invocation. Officer Hood led the pledge, followed by the roll call by President Carlton.
3. **Recognize Guests.**  
Mike Parish  
Dale Parish
4. **Open the floor to members of the public or of the Board of Directors of the Governing authority for inquiries about a subject not listed on the Agenda.** Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific factual information, or existing policy, may be stated in response to an inquiry. Any Deliberation or decision about the subject of **the inquirer shall be limited to a proposal to place the subject on the Agenda** for a subsequent Regular or Special Board Meeting.

Jay Trahan reminded those in attendance of the Christmas Parade on December 2<sup>nd</sup>. Dale and Mike Parish were in attendance to understand how they may be able to add available property to the OCEDC site database.

5. **Minutes for any previous Meeting(s).**

Minutes of the previous meeting were reviewed September. A quorum for October was not present. Member Stelly motioned to approve the minutes. Officer Hood seconded and the motion carried.

6. **Financial matters including:**

Director Hill presented the September and October financial report with a note that some adjustments would need to be made to reflect expenses incurred during FY 2015 and paid in FY 2016. Member Stelly motioned to approve the financial report. Officer Hood seconded and the motion carried.

Director Hill presented the bills for payment and expenses for the month of September and October. Officer Hood motioned to approve the payment of bills. Member Trahan seconded and the motion carried.

Director Hill presented a proposal for accounting services from Edgar Kiker & Cross. The audit report, presented in September, recommended a separation of responsibilities. Officer Hood made a motion to enter into an agreement with Edgar Kiker & Cross to perform accounting services throughout the year.

Director Hill reported to the Board that Edgar Kiker & Cross, who had previously performed the organization’s audit, would no longer be available for such services. Director Hill presented James Edwards as a potential replacement and asked for additional recommendations from the Board. No action was taken.

**7. Discussion and possible approval of new members**

Director Hill presented the new members for approval.

First Financial Bank	Associate	Stephen Lee
Greater Orange Area Chamber of Commerce	Associate	Ida Schossow
Moreaux Transportation Services	Associate	Daniel Moreux
The Houseman Companies	Associate	Shawn Sparrow
City of Pine Forest	Advisory	Mayor Cathy Nagel
Sabine River Authority	Advisory	Stan Mathews
Orangefield Independent School District	Advisory	Dr. Stephen Patterson
Lamar State College Orange	Advisory	Dr. Michael Shahan
LCMCISD	Associate	Dr. Pauline Hargrove

Member Stelly made a motion to approve the new members. Member Thibodeaux seconded the motion. Motion carried.

**8. Executive Director’s Regular Report.**

Mrs. Hill gave a detailed pipeline report on the status of industrial projects still considering properties in Orange County. She reminded the Board about the November 17<sup>th</sup> focus group meeting and the status of the updated strategic plan. Director Hill announced the date for the Economic Development Summit for December 5<sup>th</sup> and outlined the proposed agenda. Director Hill and Officer Hood would be attending a similar workshop in Cleveland, TX on November 16<sup>th</sup>. Mrs. Hill reminded the Board to include an agenda item on their Board agendas for the approval of representation and forward the resolutions to her attention in order to affirm the appointments in Commissioners Court. Director Hill announced that application were available for HOT Fund requests and would be accepted through the end of the month.

**9. Closed Meeting to Deliberate commercial or financial information that the Governmental Body has received from a business prospect that the Governmental Body seeks to have locate, stay, or expand in or near the territory of the Governmental Body and with which the Governmental Body is conducting economic development negotiations, or to Deliberate the offer of a financial or other incentive to such a business prospect, under**

**Section 551.087 of the Act, regarding any current, confidential OCEDC Projects.**

No Action Taken

10. **Report by Corporation's Attorney on matters not otherwise included in the Agenda.**

No action

11. **Set date, time and place of any presently anticipated Special Meeting to be held prior to the next Regular Meeting.**

No action

12. **Specify changes to the date, time and/or place of one or more particular Regular Session(s) if any of such factors are presently anticipated to be changed from standard Board Policy.**

No action

13. **Adjourn Meeting.**

Officer Hood motioned to adjourn. Member Stelly seconded. Motion passed.

Meeting was adjourned at 3:56 pm

**ORANGE COUNTY ECONOMIC DEVELOPMENT CORPORATION**

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