



**ORANGE COUNTY
ECONOMIC DEVELOPMENT
CORPORATION**

MINUTES

June 16, 2016

The Board of Directors of the Orange County Economic Development Corporation convened in a Special Meeting at 2:00pm, Thursday, June 16, 2016

Members Present:

Keith Wallace, Port of Orange
Robbie Hood, City of Pinehurst
Mike Stelly, City of West Orange
Judge Brint Carlton, Orange County
Gene Bouillion, Port of Orange

Members Absent:

Jerry Jones, City of Bridge City
Mayor Jimmy Sims, City of Orange
Mike Kunst, City of Vidor
Barry Burton, Commissioner Pct. 2

Others Present:

Alan Sanders, Attorney
Jessica Hill, Executive Director
Shawn Oubre, City of Orange
Mayor Nagel, City of Pine Forest

Official Notice of the meeting detailing the time, date, place and purpose (Agenda), was posted in the Orange County Court house and Orange County Administration Building on May 6, 2016.

1. **Convene Meeting.** President Bouillion opened the meeting at 2:11pm. He asked Member Judge Carlton to conduct the meeting.
2. **Invocation, Pledge of Allegiance, Roll Call of Directors Present.** Vice President Wallace lead the invocation and Member Hood then led the Pledge of Allegiance.

3. **Recognize Guests.**
Shawn Oubre, City of Orange
Mayor Nagel, City of Pine Forest
4. **Open the floor to members of the public or of the Board of Directors of the Governing authority for inquiries about a subject not listed on the Agenda.**
Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific factual information, or existing policy, may be stated in response to an inquiry. Any Deliberation or decision about the subject of **the inquirer shall be limited to a proposal to place the subject on the Agenda** for a subsequent Regular or Special Board Meeting.

Mayor Nagel commented on the City of Pine Forest's interest in joining the EDC and that the City would be including the cost of membership in its budget for the 2017 fiscal year.

5. **Minutes for any previous Meeting(s).**

Vice President Wallace made a motion to approve the May 11, 2016 minutes as presented. Motion was seconded by Member Hood. Motion carried.

6. **Resolution to accept the resignation of board members**
This item was taken out of order. No action was taken to accept the resignation of Board members.

7. **Discussion and possible action regarding current board participation**
Legal Counsel advised the Board as to the process by which officer nominations should be accepted. The following nominations were made.

Gene Bouillion nominated Judge Brint Carlton for the position of Board President. Vice President Wallace Motioned to close nominations and approve Judge Brint Carlton to serve in the position of President. Member Stelly seconded. Motion carried with Judge Carlton abstaining.

Member Wallace nominated Barry Burton for the position of Board Vice President. Member Wallace motioned to close nominations and approve Barry Burton to serve in the position of Vice President. Member Stelly seconded. Motion carried.

Member Wallace nominated Robbie Hood for the position of Board Secretary/Treasurer. Member Bouillion motioned to close nominations and approve Robbie Hood to serve in the position of Secretary/Treasurer. Member Stelly seconded. Motion carried.

Member Bouillion nominated Jerry Jones for the position of Board Assistant Secretary/Treasurer. Member Wallace motioned to close nominations and approve Jerry Jones to serve in the position of Assistant Secretary/Treasurer. Member Stelly seconded. Motion carried.

8. **Financial matters including:**
 - (A) Financial report.
 - (B) Bills for payment
 - (C) Signature Cards
 - (D) Accounting Software Update

Director Hill presented the invoices for payment, report of bills paid, as well as a statement of current financial status.

Member Stelly made a motion to approve the financial report as presented. Motion was seconded by Member Wallace. Motion carried.

9. **Hotel Occupancy Tax Fund**

Director Hill updated the Board on the status of the distribution of Hotel Occupancy Tax Funds. Mrs. Hill presented the Board with an email communication with the County Auditor regarding the items necessary for fund disbursement.

9. **Executive Director's Regular Report**

Director Hill updated the Board on ongoing projects and the current status of those discussions. Mrs. Hill invited the Board to attend the Meet and Greet hosted by the Greater Orange Area Chamber of Commerce as well. The EDC is currently in the process of updating its webpage through Mannix Media, and hopes to have it posted by August. Mrs. Hill reported on her visit with Hallwood Modular Buildings in Dallas during her attendance at the TEDC Conference. Additional reports were given for potential participation in the RetailLive! Conference and the addition of new members Orangefield ISD and Pine Forest.

10. **Closed Meeting to Deliberate commercial or financial information that the Governmental Body has received from a business prospect that the Governmental Body seeks to have locate, stay, or expand in or near the territory of the Governmental Body and with which the Governmental Body is conducting economic development negotiations, or to Deliberate the offer of a financial or other incentive to such a business prospect, under Section 551.087 of the Act, regarding any current, confidential OCEDC Projects.**

No action

11. **Report by Corporation's Attorney on matters not otherwise included in the Agenda.**

No action

- 12. Set date, time and place of any presently anticipated Special Meeting to be held prior to the next Regular Meeting.**

No action

- 13. Specify changes to the date, time and/or place of one or more particular Regular Session(s) if any of such factors are presently anticipated to be changed from standard Board Policy.**

No action

- 14. Adjourn Meeting.**

Member Stelly motioned to adjourn the meeting. Member Bouillion seconded and the meeting was adjourned at 3:11pm.
